**Extract/Download Attachments for all Jobs in JobProgress**

Website: <https://www.jobprogress.com/>

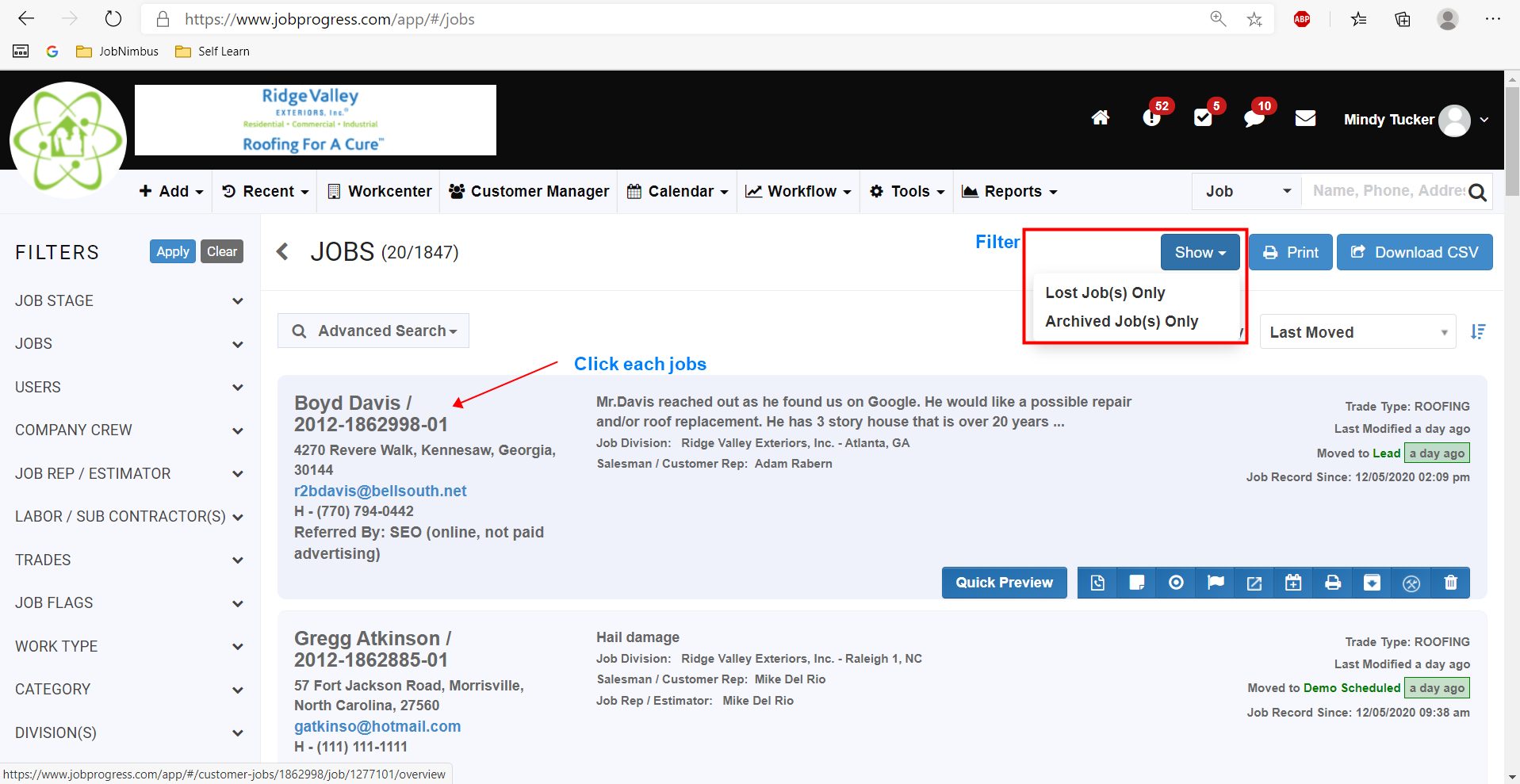
Username: mindyt@ridgevalleyexteriors.com

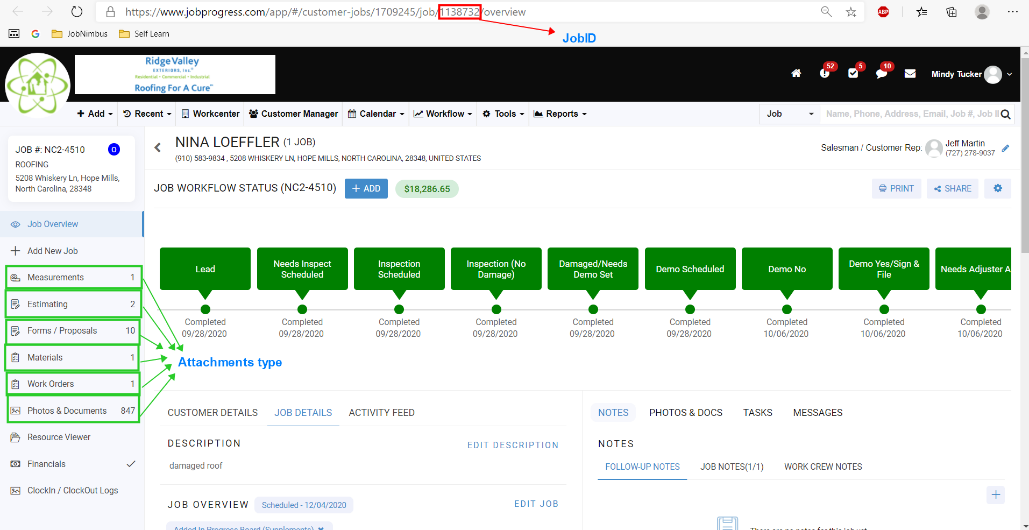
Password: Roofing20!

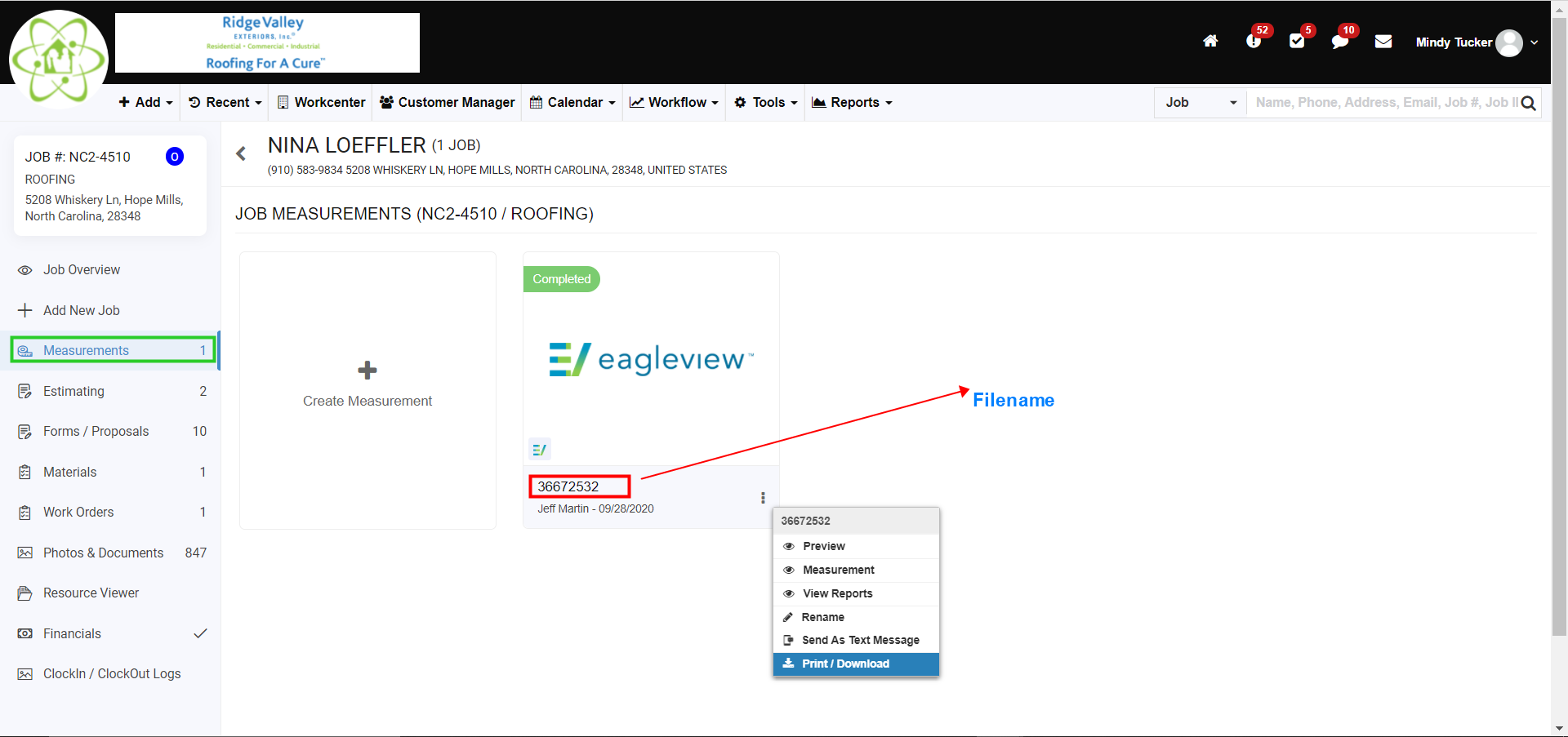
1. Go to this site <https://www.jobprogress.com/app/#/jobs> for job list. There are three 3 types of jobs

* Active Jobs (both options on “**Show**” are not ticked)
* Lost Jobs (tick Lost Jobs Only)
* Archived Jobs (tick Archived Jobs)

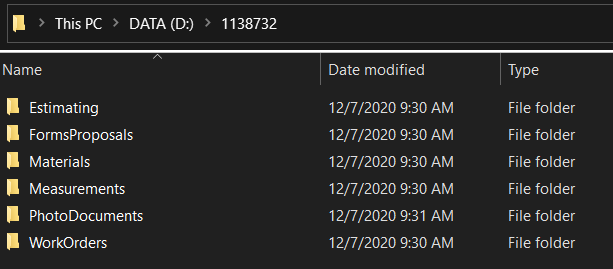
1. Start with “Active Jobs” and click into each 1847 jobs listed to go to job page.



1. On the job page, get the JobID, then download files for all different attachments types (6).
2. As an example for “Measurements”, we need to download all files here. When saving the files, be sure that the files has the same name as the name shown in screen. Go through all 6 attachments type for this step.



1. All files have to be stored according to jobs. Hence, there is a main folder, named using the JobID. In the main folder, there are subfolders for each attachment types, see picture below for example. Please note that some jobs might not have all files in each category.



1. After completing loading files for “Active Jobs”, repeat step 1-5 for “Lost Jobs” and “Archived Jobs”.